



**El Camino College Compton Center**  
**www.compton.edu**

Office Hours  
 8:00 a.m.-6:00 p.m. Monday-Thursday  
 8:00 a.m.-4:30 p.m. Friday

**High School Registration Process**

<b>A</b>	<b>Talk to your Counselor to get a Concurrent Enrollment Application</b>
<b>Step 1</b>	Complete <b>Section I</b> of the Concurrent Enrollment Application.
<b>B</b>	<b>Get your parents signature on the Concurrent Enrollment Application</b>
<b>Step 2</b>	Obtain Parent/Guardian consent to enrollment at the El Camino College Compton Center by completing <b>Section II</b> of the Concurrent Enrollment Application.
<b>C</b>	<b>Meet with your High School counselor</b>
<b>Step 3</b>	Obtain High school Principal, Assistant Principal, or Counselor consent by completing <b>Section III</b> of the Concurrent Enrollment Application.
<b>D</b>	<b>Complete the Admissions Application online or in person and turn in Concurrent Enrollment Application</b>
<b>Step 4</b>	Submit an Admissions Application online by clicking the “ <b>Apply Here</b> ” link at <a href="http://www.compton.edu">www.compton.edu</a> <b>or</b> in person in the Admissions and Records Office located on campus in Administration Building.
<b>Step 5</b>	Turn in the completed Concurrent Enrollment Application and the Admission Application to the Admissions and Records Office at: <b>1111 E Artesia Blvd, Compton, CA 90221; (310) 900-1600 Ext. 2050.</b> ★Make sure all required signatures from your parents and counselors are included. ★Make sure a copy of your parent/legal guardian CA ID or Driver’s License is included and a copy of their legal residency status.
<b>E</b>	<b>Complete all prerequisite and register in person by:</b>
<b>Step 6</b>	Take the English and/or Math Placement Tests in the Assessment Center, (310) 900-1600 Ext. 2830. Many courses in English and Math require taking an Assessment Test (check our website or College Catalog). Students in 10 <sup>th</sup> grade or below must take both assessment tests.
<b>Step 7</b>	Meet with a Compton Center Counselor. If the course has a prerequisite, the student must prove, prior to enrollment, that the prerequisite has been met.
<b>Step 8</b>	Receive information via email, including the student’s ID number, password, registration instructions, and date of registration.
<b>Step 9</b>	Register in person at the Compton Center Admissions and Records Office.
<b>Step 10</b>	Print your schedule as confirmation of registration.
<b>Step 11</b>	Attend the first class session and adhere to all policies, procedures, and all add and withdrawal deadlines as outlined in the College Catalog and the class schedule.
<b>F</b>	<b>For additional questions contact the Outreach Department at (310) 900-1600 Ext. 2765</b>

**Please Note:**

- ★High School Students who complete the Admissions Application and Concurrent Enrollment Form may be eligible to take classes for **FREE**.
- ★Please bring a copy of your parent's/legal guardian's current CA ID or Driver's License. If student/parent is not a US citizen, also bring a copy of your parent’s Green Card or any other valid documentation.
- ★Students must complete an Admissions Application and a Concurrent Enrollment Form each Semester.
- ★If a student is below 11<sup>th</sup> grade, the student must also submit letters of support from both a parent and the high school principal (not a high school counselor) and a copy of the high school transcripts. Student must obtain written approval of an El Camino College Compton Center Academic Dean.
- ★If a student wishes to enroll in three courses, the student must also submit letters of support from both a parent and the high school principal (not a high school counselor) and a copy of the high school transcripts. Student must obtain written approval from the Director of Admissions and Records.
- ★**High school students are responsible for purchasing their own books. Compton Center DOES NOT provide free books for high school students participating in the Concurrent Enrollment Program.**



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## WHO TO CONTACT

If any Principal, Assistant Principal, or Counselor has any question related to the concurrent enrollment process, here are three key Compton Center Admissions and Records and Outreach employees who can be of assistance.

<b>CONTACT</b>	<b>TITLE</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
Ricky Shabazz	Director, Outreach	(310) 900-1600, Ext. 2763	rshabazz@elcamino.edu
Joyce Duren	Outreach Specialist, EOP&S	(310) 900-1600, Ext. 2202	jduren@elcamino.edu
Alicia Zambrano	Outreach Coordinator, CTE/WIT	(310) 900-1600, Ext. 2913	azambrano@elcamino.edu

**Here are some of the services your students may need on the Compton Center campus.**

<b>OFFICE</b>	<b>TELEPHONE</b>
Admissions and Records	(310) 900-1600, Ext. 2050
Assessment Center (Placement Exam)	(310) 900-1600, Ext. 2830
Bookstore	(310) 900-1600, Ext. 2820
Counseling Appointments	(310) 900-1600, Ext. 2076
Extended Opportunity Programs and Services (EOP&S)	(310) 900-1600, Ext. 2914
Learning Resource Center	(310) 900-1600, Ext. 2541
Library	(310) 900-1600, Ext. 2175
Student Life	(310) 900-1600, Ext. 2802
Student Support Services (TRIO)	(310) 900-1600, Ext. 2502
Transfer Center	(310) 900-1600, Ext. 2760

E-mail: [outreach@compton.edu](mailto:outreach@compton.edu)